

Katherine O'Malley-Simpson, President
Fern G. Brown, Vice President
Norman J. Saunders, Secretary
Craig J. Renner, Member
Dorothy C. Duffield, Member
Louis P. Jenkins, Jr., Attorney



Tracy A. Dickerson, Director II
Mary C. McDougal, Deputy Director II
Stephanie Ramos-Santos, Program Assistant I
Claire S. Mower, Program Assistant II
Karl A. Richardson, II, Program Manager I
Sharonda Munson, Program Assistant I
Wade Beswick, IT Specialist I
LaVon Brown, Program Assistant I
Charlene Yates, Program Assistant I

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The Charles County Board of Elections held its regular monthly board meeting on July 15, 2021 at 201 East Charles Street La Plata, Maryland, 20646 at 9:00 a.m.

- I. Declaration of Quorum Present:** Katherine O'Malley-Simpson; conference call
Fern Brown; conference call
Dorothy Duffield; conference call
Norman Saunders; conference call
Craig Renner; absent

Louis Jenkins, Board Attorney; conference call

Staff: Tracy A. Dickerson
Stephanie Ramos-Santos
Wade Beswick

- II. Approval of May Minutes:** Mrs. Fern Brown made a motion to approve the May minutes, seconded by Mrs. Dorothy Duffield. Unanimously approved.

- III. Additions to the Agenda:** N/A

IV. Election Director's Report:

- The Election Director informed the board that St. Peter's School no longer wants to be a polling place. She requested approval of changing the 8-2 polling location to Thomas Stone High School. Mrs. Katherine O'Malley-Simpson asked the Election Director if the school would approve, Mrs. Dickerson responded that the school must approve, and it was already surveyed and used as a Voting Center in the 2020 Presidential Election.
- Mr. Norman Saunders made a motion to approve the changing of polling location, seconded by Mrs. Fern Brown. Unanimously approved.
- Mrs. Dickerson thanked the board for the approval, she will move forward and notify voters of the change.
- Mrs. Dickerson informed the board that renovations are being done at 2 other schools. 6-8 Benjamin Stoddert Middle School will be temporarily moved to Huntington Community Center. The other school is 6-6 Dr. Gustavus Brown Elementary School, it will be temporarily moved to Arthur Middleton Elementary School. Mrs. Dickerson will survey these locations in September and bring the vote back to the board.

- Mrs. Dickerson mentioned that Eva Turner has been renovated and surveyed, she also mentioned that she is unsure if TC Martin and McDonough will have renovations but will keep the board updated.
- Mrs. Dickerson told the board that the Biennial conference will be held on August 25, 2021. Mrs. Dickerson said that everyone has been registered to attend virtually, with Mr. Saunders registered to attend in person. She told the board that she will share the link of the online test-run being conducted at the end of July.
- Mr. Wade Beswick shared with the board that the deadline for inventory was June 30th, but it got done 2 days before. He also shared that post-election maintenance and the post-election charging cycle is complete.
- Mrs. Dickerson shared with the board that she ordered new equipment, the new equipment consists of ballot carts, voting booths, along with the procurement of new pollbooks.
- Mrs. O'Malley-Simpson shared with the board that she is retiring at the end of August. Charles County Board of Election, board members and staff, thank her for her service and hope her retirement is filled with joy.

V. Board Attorney Report: N/A

VI. Old Business: N/A

VII. New Business: N/A

VIII. Next Board Meeting: The next Board Meeting will be held on September 16, 2021.

IX. Motion to Adjourn: Mr. Saunders made a motion to adjourn, seconded by Mrs. Duffield. Unanimously approved.

Approved during virtual board meeting held September 16, 2021